

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
EMERGENCY OUTREACH BUREAU**

Service Area 4 Adult Directly Operated Programs

**VACANCY ANNOUNCEMENT
*Mental Health Clinical Program Manager III***

This position heads the Skid Row Management Team, and is responsible for overseeing the performance management of the Downtown, Hollywood, and Northeast adult, directly operated clinics, and their satellite programs. Additional responsibilities include heading special projects such as the Coordinated Entry Services in the Hollywood and Skid Row areas; Operations Health Streets, and the Union Station Outreach Project in downtown Los Angeles; and collaborating with other County agencies, social service providers, shelter and permanent housing providers, substance abuse treatment providers, primary health providers, faith based agencies, Business Improvement Districts, Neighborhood Councils, DMH contract agencies, and others to maximize the effectiveness of client services within Service Area 4. This position also meets with area stakeholders regularly, providing information and education on the implementation of the Mental Health Services Act, Health Care Reform, and other developments.

EXAMPLES OF DUTIES:

- Oversees the administration and performance of the Adult DMH directly operated mental health programs in Service Area 4, ensuring compliance with local, State, and Federal regulations;
- Provides direct supervision of the DMH Skid Row Management Team, and the Program Managers of the DMH adult directly operated programs in Service Area 4;
- Prepares reports, and participates in all relevant DMH and interdepartmental meetings to provide reports, and make recommendations regarding the development and implementation of new programming and special projects;
- Identifies existing, and future needs of MH programs through ongoing evaluation of community populations through local stakeholder group processes;
- Works with DMH Space Planning, Budgets, and CEO Real Estate on the identification of space needs, and siting of existing, and new programs;
- Provides technical assistance to community based agencies to enhance integrated wellness and recovery activities among primary health, substance use treatment, housing, mental health, and other social service providers;
- Responds to, and works with the staff of members of the Board of Supervisors on all special requests, and development of special projects.

Interested individuals holding the title of the above position are encouraged to email their resume, by Friday, September 26, 2014 to:

**Theresa Williams, Exams Manager
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